



Maternal-Child Health Education, Training, Consultation and Support

Job Title: African-American Fatherhood Program Coordinator
Company: Happy Mama Healthy Baby Alliance (HMHBA)
Location: Los Angeles County, CA
Position Status: Part time, Non-Exempt
Travel Required: negligible
Reports to: Executive Director
Rate: \$50.00 per hour (2-4 hours per week)
Revised: July 20, 2023

SUMMARY

The African-American Fatherhood Program Coordinator is responsible for coordinating and facilitating a support group for African-American fathers-to-be and fathers with young children under age of three for the *LA Care Generating Support for African-American Infants and Nurturer's Grant (GAAINS II)*, to men living in the San Gabriel Valley (SPA 3).

This is a temporary, grant-funded, part time, non-benefitted, stipend position. The 1099 independent contractor will be contracted with *Happy Mama Healthy Baby Alliance* (<http://motherbabysupport.net>).

This is a hybrid virtual and in-person position located in Los Angeles County, California. Preference will be given to applicants residing in Los Angeles County, California.

ESSENTIAL FUNCTIONS

- Facilitates a father's group for African-American fathers and expectant fathers with children under the age of three.
- Coordinating and recruiting African-American men to participate in the support group and retain them in the program for 1 year.
- Facilitates a men's group with discussions, interactive exercises, and activities in the community.
- Maintains records with diligence and attention to detail and submit accurate and complete records by deadline.
- Attend monthly 2-hour meeting over zoom and periodic meetings over zoom with supervisor as needed.
- Ability to conduct support groups over Zoom platform and in-person
- Ability to plan activities for groups of fathers and children

NON-ESSENTIAL FUNCTIONS

- Ability to create lesson plans on topics and issues concerning African-American fathers and parenting Black children.

JOB QUALIFICATIONS

- Demonstrate an ability to implement research-based health education strategies and best practices in child health
- Ability to plan, coordinate, and organize work projects
- Strong facilitation and presentation skills to provide community health education coordinate and conduct support groups for African-American fathers.
- Strong interpersonal communication skills and conflict resolution ability
- Cultural awareness training and anti-racism training or willingness to attend training within 6 months of hire
- Experience collaborating with a variety of staff
- Strong attention to detail
- Passion for and commitment to the mission of *Happy Mama Healthy Baby Alliance*
- Aptitude for solving problems with creativity and resourcefulness
- Ability to develop positive relationships with clients, doulas, providers, staff, interns, apprentices, volunteers, and supervisors
- Proficiency with Microsoft Apps for work, and social media platforms
- Ability to work flexible hours, have reliable transportation and the ability to travel throughout Los Angeles County.

Education/Experience

- **Education:** High school or GED (Required); some college preferred in subject areas of social work, public health, health education, adult education, psychology and counseling (preferred).
- **License or certification:** Certification as a childbirth educator or mental health counseling certificate highly desirable.
- **Experience:** Experience conducting outreach, facilitating discussion groups, and coordinating services for African-American males and/or specifically, fathers. Students majoring in psychological counseling and/or social work encouraged to apply.

Certificates/Licenses/Clearances

- Must have the legal right to work in the United States
- Mental Health Counseling certificate preferred

PHYSICAL DEMANDS

Stand	Frequently
Walk	Frequently
Sit	Frequently

Handling / Fingering	Occasionally
Reach Outward	Occasionally
Reach Above Shoulder	Occasionally
Climb, Crawl, Kneel, Bend	Occasionally
Lift /Carry	Occasionally - Up to 50 lbs
Push/Pull	Occasionally - Up to 50 lbs
See	Constantly
Taste/ Smell	Not Applicable
	Not required for essential functions
Occasionally	(0 - 2 hrs/day)
Frequently	(2 - 5 hrs/day)
Constantly	(5+ hrs/day)

WORK ENVIRONMENT

General Office or Hospital or Clinic Setting, Indoors Temperature Controlled and remote

EEOC STATEMENT

It is the policy of *Happy Mama Healthy Baby Alliance* to provide equal employment opportunities without regard to race, color, religion, sex, national origin, age, disability, marital status, veteran status, sexual orientation, genetic information, or any other protected characteristic under applicable law.

HOW TO APPLY

Send cover letter and resume with how your personal experience and goals align with *Happy Mama Healthy Baby Alliance's* mission. Also include any training, education or experience facilitating discussion and support groups, conducting outreach in the African-American community, health education curriculum development, and skills and training in mental health counseling, specifically for African-American men. In lieu of formal education, experience as a sponsor in 12-step programs would be considered.

Email: Cordelia.Hanna@motherbabysupport.net

For more information, go to this website: <https://motherbabysupport.net/parent-support/fathers-support-group/>

DEADLINE TO APPLY

August 30, 2023 at 5:00pm

